New Computer Worksheet
Please complete this worksheet and return it to CASTS. Worksheet instructions can be found at http://support.okstate.edu/computer-worksheets

My Name: ____________________________ Building/Room: ____________

New Computer Status
- Need consultation and/or quote
- Purchased – Awaiting delivery from Vendor
- Purchased – Delivered and awaiting setup and installation

New Computer Description
- Type
  - Desktop
  - Laptop
  - Tablet
  - Server
  - Other

- Manufacturer
  - Dell
  - Apple
  - Hewlett Packard
  - Microsoft
  - Lenovo
  - Other

- Location
  - Office
  - Lab/Studio
  - Home Office
  - Mobile
  - Other

Attach copy of requisition or computer specifications as ordered.

My New Computer Setup Requests (Circle all that apply)

<table>
<thead>
<tr>
<th>Remote Access:</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single Operating System (Primary OS)</td>
<td>Windows 10</td>
<td>MacOS 10.12</td>
</tr>
<tr>
<td>Dual or Multi Boot Operating Systems</td>
<td>Windows 10</td>
<td>MacOS 10.12.4</td>
</tr>
<tr>
<td>Virtual Machine</td>
<td>VMFusion</td>
<td>Parallels</td>
</tr>
<tr>
<td>Storage Cloud(s):</td>
<td>DropBox</td>
<td>SkyDrive</td>
</tr>
<tr>
<td>OSU Active Directory Bind</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Basic College Software Package</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Other Software</td>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

NOTES: 

- Notes continued on additional # ___ of pages.